



U.S. Small Business Administration

SEATTLE DISTRICT

Serving Washington state
and northern Idaho

2401 Fourth Avenue
Suite 450
Seattle, WA 98121
(206) 553-7310
www.sba.gov/wa



Virtual login Instructions

Workshop slides and handouts can be downloaded from the following website:

<https://www.sba.gov/offices/district/wa/seattle/resources/workshop-handouts>

1. **Internet Login: Click the link to enter the conference:** [LINK](#)
2. **Fill-In the Blanks with Your Name & Email:** select the recommended Windows-based application. Selecting the web-based application will affect your ability to properly view the slides
3. **Choose "Call Me"** for the Audio Connection Enter your phone number. An automated attendant will call you back immediately
4. **When prompted press 1 on your phone** and you will be joined to the conference.
5. **If your phone number has an extension you cannot use the "Call Me" option. Instead Choose: "Dial In/Already Connected by Phone"** audio option and follow the instructions for the call in number and access code.

-Or you may use the following method to access the event-

1. Log on to: <https://connectmeeting.att.com>
2. Enter Meeting number: 8888582144
3. Enter Access code: 9628052
4. Enter your Email address and name
5. Choose Participant
6. Select the recommended Windows-based application. Selecting the web-based application will affect your ability to properly view the slides. Continue to follow any additional prompts
7. Using your phone call: 1-888-858-2144
8. When prompted enter the access code: 9628052
9. Join as a participant

If you experience problems logging into the webinar we strongly encourage you to:

1. Contact AT&T support to speak with an agent who can help you get connected. The customer support phone number is 1-888-796-6118
2. You can always dial into the webinar by phone (only) at: 1-888-858-2144 and enter access code 2384014 to listen and follow along using the slides that are available for download at:
<https://www.sba.gov/offices/district/wa/seattle/resources/workshop-handouts>